Effective June 1, 2016, AlohaCare requests the reporting of National Drug Code (NDC) and related information when drugs are billed on all medical claims for physician administered drugs. The NDC number is usually found on the drug label or outer packaging. For your reference, below are instructions for proper reporting.

**Electronic Billing Instructions**
Enter the following NDC information in Loop 2410 of 837P and 837I claim transactions.

<table>
<thead>
<tr>
<th>LIN Segment</th>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>LIN02</td>
<td>Drug Identification Qualifier</td>
<td>N4</td>
</tr>
<tr>
<td>LIN03</td>
<td>Drug Identification National Drug Code</td>
<td>Report NDC in the 11 digit format (no hyphens or spaces)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CTP Segment</th>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>CTP04</td>
<td>Drug Quantity</td>
<td>Report drug quantity dispensed to the patient</td>
</tr>
<tr>
<td>CTP05</td>
<td>Drug Unit of Measure</td>
<td>F2 – International Unit</td>
</tr>
<tr>
<td></td>
<td></td>
<td>GR – Gram</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ME – Milligram</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ML – Milliliter</td>
</tr>
<tr>
<td></td>
<td></td>
<td>UN – Unit</td>
</tr>
</tbody>
</table>

**Paper Billing Instructions**

**UB04 Claim Form**
Enter the NDC information in Form Locator 43 – Revenue Code Description
Beginning from the left of the filed enter the required NDC elements without spaces.

- NDC Qualifier of N4 (2 Positions)
- NDC 11 digit numeric code, no hyphens or spaces (11 Positions)
- NDC Unit of Measure (2 Positions)
  - F2 – International Unit
  - GR – Gram
  - ME – Milligram
  - ML – Milliliter
  - UN - Unit
- NDC quantity administered, up to 4 whole numbers and 3 decimal places (i.e 1234.567)
Note: NDC units must be submitted and may be different than the HCPCS units.

- The Service Units field in Form Locator is used to store the quantity or units of the HCPCS and not to report the units of the NDC.

CMS-1500 Claim Form
Enter the NDC information in the red shaded portion of item number 24A – Date of Service
- NDC Qualifier of N4 (2 Positions)
- NDC 11 digit numeric code, no hyphens or spaces (11 Positions)
- NDC Unit of Measure (2 Positions)
  - F2 – International Unit
  - GR – Gram
  - ME – Milligram
  - ML – Milliliter
  - UN – Unit

NDC quantity administered, up to 4 whole numbers and 3 decimal places (i.e. 1234.567).

Note: NDC units must be submitted and may be different than the HCPCS units.

- Note: The Service Units field in Form Locator is used to store the quantity or units of the HCPCS and not to report the units of the NDC.

For more information, please contact our Provider Services department at 808-973-1650.